



It's time to start planning for the summer!

Camp O.K. Kids is run as a separate program from our before and after - school program. Children are accepted on a first come, first serve basis. The 2018 summer program will be held at the Ichabod Crane Middle School and will run from June 25<sup>th</sup> to August 24<sup>th</sup>, 7:15 a.m. to 5:45 p.m. daily. **Please note that we will be closed from August 27<sup>th</sup> through August 31<sup>st</sup> this year (also July 4<sup>th</sup>). We will continue to close the program the week before school starts.** This packet will provide you with some important information on the summer program.

**The new tuition rate for Camp O.K. Kids is \$145 per week (10% discount on second child). Families must sign up by the week. Tuition includes the cost of field trips. If families choose to pay their entire summer tuition up front, they can receive a 10% discount. However, you must be signed up for at least 5 weeks of the summer and the full tuition must be paid by June 18th. There will be no refunds on tuition paid up front.**

Tuition is due a full week prior to your child's attendance at the program. Once you have signed your child up for the summer, you will receive a tuition contract with the total amount due for the summer. All families must sign off on the contract. If tuition is paid late, there will be a late fee applied for each day it is late. O.K. Kids reserves the right to refuse a child's attendance at the program if tuition has not been paid. A tuition payment schedule has been included to make things easier for families.

**We will have an initial deadline for signing up for the Camp O.K. Kids program. All children should be signed up by June 1st. If your child is signed up after this date, there will be a \$25 late sign-up fee. We are enacting this policy to allow families plenty of time to get their enrollment paperwork in before their child starts the program.**

Several field trips have been scheduled for this summer. It is always a possibility that changes will be made in the summer schedule. Please be aware of any handouts or signs that may be distributed to you between now and the summer program. Field trip transportation will be provided by the Ichabod Crane School District. All field trips and planned daily activities are listed on the enclosed calendar.

**O.K. Kids will not leave staff behind on field trip days! If your child does not want to go on a field trip, you must find alternate care.**

**All children must wear an O.K. Kids t-shirt on field trip days. If your child attended last summer, they may wear the same shirt. All newly enrolled students must purchase a t-shirt. The cost of the shirt will be \$10.00.**

**All children must have an updated physical (within a year) and immunizations on file before starting the program. All necessary forms should be returned in a timely manner, in order for us to be prepared for the start of the summer program. O.K. Kids will provide sunscreen for the children in the afternoon. Please apply sunscreen to your child before they arrive at the program. You may bring your own sunscreen in if you choose. Each child must have a permission slip filled out in order for us to apply sunscreen (even if you provide it). If your child needs any type of medication to be administered at the program, we must have our own paperwork filled out by a physician. Please let us know ahead if you need the paperwork. Medication cannot be given without proper paperwork! You may not send in medication in your child's backpack. All medication must be given to the O.K. Kids, Inc. staff.**

If there are any changes to the schedule or building changes, we will let you know about them as soon as possible. We reserve the right to close the program due to low enrollment or emergency situations. Please note, that we will notify families of changes through email or the Remind App. Please make sure that you sign up for one of these methods of contact.

We are expecting another great summer. We look forward to seeing everyone this summer. If you have questions, please contact Denise or Kara at 758-9528, or contact us through our website at [www.okkidsinc.org](http://www.okkidsinc.org). See you this summer!

Sincerely,

Denise Holzhauer  
Program Director

## Camp O.K. Kids Summer Registration Form

Dear O.K. Kids Family,

Please indicate below which weeks your child/children will attend this summer. For planning purposes, it is necessary for us to know which weeks your child will attend. **Don't forget our new policy: sign-ups must be in by June 1st in order to avoid a late sign-up fee of \$25. You may make changes in your schedule as long as we are given 2 weeks written notice.** Please note that we are only scheduling children by the week. **O.K. Kids will be closed on July 4th and the week of August 27<sup>th</sup> through August 31st.**

This form does not guarantee you a spot in the program. We will take the first 70 children enrolled for each week. If you have questions, please feel free to call Denise or Kara at 758-9528. Thank you!

Name of Child/Children \_\_\_\_\_

Grade/Age in September 2018 \_\_\_\_\_

Expected Time of Arrival \_\_\_\_\_

Expected Time of Departure \_\_\_\_\_

Please indicate which weeks that you will need care for by checking on the correct line:

Week 1 (June 25-June 29) \_\_\_\_\_ (tuition due by 6/18/18)

\*Week 2 (July 2-July 6) \_\_\_\_\_ (tuition due by 6/25/18)- No program on July 4th

Week 3 (July 9-July 13) \_\_\_\_\_ (tuition due by 7/2/18)

Week 4 (July 16-July 20) \_\_\_\_\_ (tuition due by 7/9/18)

Week 5 (July 23-July 27) \_\_\_\_\_ (tuition due by 7/16/18)

Week 6 (July 30-August 3) \_\_\_\_\_ (tuition due by 7/23/18)

Week 7 (August 6-August 10) \_\_\_\_\_ (tuition due by 7/30/18)

Week 8 (August 13-August 17) \_\_\_\_\_ (tuition due by 8/6/18)

Week 9 (August 20-August 24) \_\_\_\_\_ (tuition due by 8/13/18)

Week 10 (Closed)

\*Indicates a 4 day week

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Signature of Parent/Guardian

Date

## **Camp O.K. Kids Payment Schedule**

Week 1 (June 25-June 29)- Due June 18<sup>th</sup>

Week 2 (July 2-July 6)-Due June 25<sup>th</sup> – closed July 4<sup>th</sup>

Week 3 (July 9-July 13)-Due July 2<sup>nd</sup>

Week 4 (July 16-July 20)- Due July 9<sup>th</sup>

Week 5 (July 23-July 27)- Due July 16<sup>th</sup>

Week 6 (July 30-August 3)- Due July 23<sup>rd</sup>

Week 7 (August 6-August 10)- Due July 30<sup>th</sup>

Week 8 (August 13-August 17)- Due August 6<sup>th</sup>

Week 9 (August 20-August 24)- Due August 13<sup>th</sup>

Week 10 Closed

- ❖ **All tuition must be paid on time in order for your child to attend the program. Late fees will apply to all families paying tuition late (fees will be in the updated parent handbook).**

## Camp O.K. Kids T-shirt Order Form

Name of Child/Children \_\_\_\_\_

Size Needed(circle size) **Youth** XS S M L XL **Adult** S M L XL

Paid \$10.00 fee \_\_\_\_\_

Please make sure your shirt order is in by June 1st. We cannot guarantee that your child will have a shirt after this date.